



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

**BOARD OF SUPERVISORS**

**Gloria Molina**  
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June 5, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST TO DELEGATE AUTHORITY TO THE DIRECTOR OF THE DEPARTMENT  
OF HEALTH SERVICES TO AMEND VARIOUS SERVICES AGREEMENTS TO  
EXTEND CONTRACT TERMS (All Districts) (3 Votes)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Delegate authority to the Director of Health Services, or his designee, to execute fifty-four amendments to the service providers listed in Attachment B, and to extend the term of each agreement, effective July 1, 2003 or August 1, 2003, from six to twelve months, under the same terms and conditions, through the end of the extended term. Such extension amendments shall also be amended to include the most recent Board required provisions and shall be approved by County Counsel prior to their execution. The estimated cost for the amendments during Fiscal Year 2003-04 shall not exceed \$19,963,626.30, 100% net County cost.
2. Approve and instruct the Chair of the Board, to sign an amendment to a Prop A agreement with MedQuist Transcription, Contract No. 70282, for the term of July 1, 2003 through June 30, 2004, at an estimated cost of \$659,140, 100% net County cost.

**PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:**

In approving the recommended actions, the Board is delegating authority to the Department of Health Services' (DHS or Department) to execute amendments for a variety of services as set forth in Attachment B.

Board approval of the recommended actions will allow DHS to continue the provision of valuable services, including medical services, to the residents of Los Angeles County.

The form of this Board letter implements the DHS Strategic Plan proposal for flexibility in administration of contracts and is consistent with requirements of the Chief Administrative Office.

Current County policy and guidelines require the timely submission of contracts for Board approval. However, the amendments were not scheduled for placement on the Board's agenda three weeks prior to their effective dates, as required under the new policy because of the large number of agreements scheduled to expire on June 30, 2003.

#### FISCAL IMPACT/FINANCING:

The total estimated cost for contract expenditures for the amendments is estimated to be and shall not exceed \$20,622,766.30, 100% net County cost, for Fiscal Year (FY) 2003-04. Funding is included in the FY 2003-04 Proposed Budget to cover the amendments.

Specific contract expenditures for all of the amendments are identified individually in Attachment B.

#### FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

##### Non-Prop A Agreements

The contracts listed in Attachment B are grouped by service categories. Each category shows a listing of the contracts that are in these specific groups and the cost for these contracts in FY 2003-04. The categories as shown on Attachment B are as follows: Orthotic and Prosthetic Appliance Services, Equipment Maintenance Services, Transportation, Radiology Services, Temporary Medical Personnel, and Miscellaneous.

There are ten contracts in the Orthotic and Prosthetic category, with an estimate cost of \$1,876,500. The extension term of these contracts is for six months from July 1, 2003 through December 31, 2003. The Department released a Request for Qualifications (RFQ) in January 2003. The term extension of the existing agreements will provide the necessary time to complete the RFQ process.

There are six amendments for Equipment Maintenance and Repair Services, with an estimated cost of \$1,423,596. These services provide for maintenance and repair to various types of equipment used throughout the Department. The term of these amendments will be from July 1, 2003 through June 30, 2004. The extension provides sufficient time to complete the equipment master agreement.

The Honorable Board of Supervisors

June 5, 2003

Page 3

There are seven contracts for Miscellaneous Services, including revenue recovery, shuttle service, ophthalmology diagnostic photograph services, software and maintenance, and consultant services, will be extended from July 1, 2003 through either December 31, 2003 or June 30, 2004. Under Agreement No. H-207535 with Steven Hirsch, infection control services are provided at Rancho Los Amigos National Rehabilitation Center. Due to workload issues as a result of unexpected attrition and an upcoming accreditation survey by the Joint Commission on Accreditation of Healthcare Organizations, DHS is requesting that this agreement be extended on a month to month basis from July 1, 2003 through December 31, 2003, for a maximum obligation of \$21,363.30. Agreement No. H-202522 with Health Research Associates (HRA) is recommended for a six month extension, on a month-to-month basis, effective July 1, 2003 through December 31, 2003, while the parties review and update the agreement. HRA conducts medical research and educational projects at LAC+USC Medical Center at no cost. The agreement also provides for HRA to seek, apply for, and obtain contracts donations, and grants to support its services. The estimated cost for this category is \$506,185.30.

There is one contract for Transportation services for laboratories that will be extended for 6 months, at an estimated cost of \$70,000. The term of the contract is from July 1, 2003 through December 31, 2003. The transportation master agreement is nearing completion. The extension provides the needed time to get to the board with new agreements.

Radiology Services category has three contracts, with an estimated cost of \$2,472,693. The term of one of the contracts is from July 1, 2003 through June 30, 2004 and the other two contracts will be effective August 1, 2003 through June 30, 2004.

There are twenty seven contracts in the Temporary Medical Services category, with an estimated cost of \$13,614,652. The term of these contracts is from July 1, 2003 through June 30, 2004. These services are provided by licensed medical support staff.

#### Prop A Agreement

Under the Prop A agreement with MedQuist Transcription, Ltd. #70282, services are provided to Olive View Medical Center and High Desert Hospital. The term of the amendment is July 1, 2003 through June 30, 2004, at a cost of \$659,140. The agreement is being extended while a Request for Proposals for transcription services is conducted.

The amendments will include the Safely Surrendered Baby language and will be reviewed and approved by County Counsel prior to execution. All the agreements provide for termination with 30 day prior written notice by County.

The Board Letter has been approved as to form by County Counsel.

Attachments A and B provide additional information.

The Honorable Board of Supervisors  
June 5, 2003  
Page 4

CONTRACTING PROCESS:

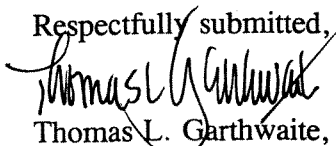
The requested extensions are necessary to provide sufficient time to complete solicitations in progress and several master agreements.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Provision of the various services will be allowed to continue without interruption.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

TLG:ds

Attachments (2)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

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SUMMARY OF AMENDMENTS

1. Type of Service:

Agreements for various contracts that require extensions prior to the contract termination date.

2. Agency Address, Contact Person, and Telephone Number:

Not applicable

3. Term:

Effective on July 1, 2003 or August 1, 2003 through either December 31, 2003, or June 30, 2004.

The estimated cost for the contracts is \$20,622,766.30. Funding for the extension amendments is allocated in the Fiscal Year 2003-04 proposed budget.

4. Geographic Area to be Served:

All Districts.

5. Accountable for Program Monitoring:

Department of Health Services Facility Monitors.

6. Approvals:

Administration:

Fred Leaf, Chief Operating Officer

Contracts and Grants Division:

Riley J. Austin, Acting Chief

County Counsel (approval as to form):

Elizabeth Friedman, Senior Deputy

NON-PROP A CONTRACTS REQUIRING TERM EXTENSION

ATTACHMENT B

ORTHOTICS AND PROSTHETICS

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-206704 H-206699 H-206695 H-206694 H-206696 H-206700 H-206698 H-206693 H-206705 H-206697	Harbor/UCLA Medical Center, High Desert Hospital, and Rancho, and Olive View/UCLA Medical Center	<ul style="list-style-type: none"> <li>- Antelope Valley Orthotics &amp; Prosthetics (AVOP)</li> <li>- Alpha Orthopedic Appliance Co.</li> <li>- Cosmos Extremity</li> <li>- Hanger Prosthetics &amp; Orthotics</li> <li>- Human Design Prosthetic &amp; Orthotic Laboratory</li> <li>- Lerman &amp; Sons</li> <li>- Long Beach Artificial Limb Co.</li> <li>- Performance Prosthetics &amp; Orthotics Specialist</li> <li>- Reseda Prosthetics &amp; Orthotics</li> <li>- Valley Institute Prosthetics &amp; Orthotics</li> </ul>	Orthotic and Prosthetic Appliance Services	07/01/03-12/31/03	\$1,876,500
Total 10 contracts					Total \$1,876,500

EQUIPMENT MAINTENANCE

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-213354	Harbor, OVMC, LAC+USC	Hill -Rom Company, Inc.	Hospital Bed Maintenance and Repair Services	07/01/03-06/30/04	\$668,836
H-210686	OVMC, King, LAC+USC & Roybal	Siemens Medical Systems	Imaging Equipment Maintenance	07/01/03-06/30/04	\$242,000
H-219633	Harbor, LAC+USC	Lintek Electronic Systems	Linear accelerator equipment maintenance and repair	07/01/03-06/30/04	\$150,036

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-210679	Harbor, OVMC, LAC+USC & Roybal	Advanced Technology Labs	Ultrasound equipment maintenance & repair	07/01/03-06/30/04	\$136,564
H-210686	Harbor	FiberTech Medical	Fiberoptic Equipment Maintenance Repair	07/01/03-06/30/04	\$30,000
H-219633	Harbor, LAC+USC, Hudson & El Monte	Acuson Computed Sonograph/Siemens Medical Systems	Fiberoptic Equipment Maintenance Repair	07/01/03-06/30/04	\$196,160
Total 6 contracts					Total \$1,423,596

MISCELLANEOUS

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-209084	LAC+USC, OVMC, HDH, Harbor, King, & Rancho	Richard Morrone, Inc. dba BioGraph	Ophthalmology Diagnostic Photography Services	07/01/03-06/30/04	\$28,000
H-210688	LAC+USC, OVMC, HDH, Harbor, King & Rancho	Computer Credit, Inc. (CCI)	Revenue Recovery	07/01/03-12/31/03	\$160,000
H-210634	LAC+USC, OVMC, HDH, Harbor, King & Rancho	USCB, Inc.	Revenue Recovery	07/01/03-12/31/03	\$134,000
H-207604	Harbor	Parking Company of America	Shuttle Service	07/01/03-06/30/04	\$51,822
H-211841	LAC+USC	Charles R. Drew University of Medicine	Consultant Services	07/01/03-06/30/04	\$111,000
H-207535	Rancho	Steven Hirsch	Infection Control	07/01/03-12/31/03 month to month	\$21,363.30

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-202522	LAC+USC	Health Research Association	Medical Research and Education	07/01/03-12/31/03	- 0 -
Total 7 contracts					Total \$506,185.30

#### TRANSPORTATION

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-212232	Public Health Facilities	Now Medical Services	Lab Specimen Transportation	07/01/03-12/31/03	\$70,000
Total 1 contract					Total \$70,000

#### RADIOLOGY SERVICES

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-207634	King Drew	C & A X-Ray	Radiology Services	07/01/03-06/30/04	\$137,378
H-203001	OVMC	Insight Health Corporation	Radiology Services	08/01/03-06/30/04	\$1,333,750
H-203002	King Drew	Insight Health Corporation	Radiology Services	08/01/03-06/30/04	\$1,001,565
Total 3 contracts					Total \$2,472,693



TEMPORARY MEDICAL PERSONNEL SERVICES

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-207306 H-212003	LAC+USC, CHCs, HDH, Harbor, King Drew, OVMC, Rancho	Reliable Health Care Services RX Relief, Inc.	Temporary Medical Personnel (pharmacy)	7/1/03 - 6/30/04	\$5,903,652
H-207302 H-211938 H-211983 H-212719	LAC+USC, HDH, OVMC, Rancho	Reliable Health Care Services Complete Therapy Services RPT/PRN Cross Country Staffing	Temporary Medical Personnel (occupational and physical therapy)	07/01/03 - 06/30/04	\$2,418,000
H-207304 H-211940	LAC+USC, H-UCLA, OVMC	Reliable Health Care Services RTS/Medical Temps	Temporary Medical Personnel (respiratory care)	07/01/03 - 06/30/04	\$579,000
H-207302 H-211939 H-211983 H-212719	LAC+USC, OVMC, King Drew, Rancho	Reliable Health Care Services Complete Therapy Services RPT/PRN Cross Country Staffing	Temporary Medical Personnel (speech pathology)	07/01/03 - 06/30/04	\$119,000
H-211939 H-207305	LAC+USC, OVMC	Complete Therapy Services Reliable Health Care Services	Temporary Medical Personnel (home health services)	07/01/03 - 06/30/04	\$76,000
H-207301	OVMC, LBCHC, Bellflower, Wilmington, Rancho	Reliable Health Care Services	Temporary Medical Personnel	07/01/03 - 06/01/04	\$85,000
pending	OVMC	MedStone Lithotripsy	Mobile Lithotripsy Services	07/01/03 - 06/30/04	\$84,000
pending	OVMC	Lithotripters, Inc.	Mobile Lithotripsy services	07/01/03 - 06/30/04	\$84,000

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-211937 H-211920 H-207303 H-211923 H-207534 H-211940 H-207303 H-213158	LAC+USC, OVMC, Rancho	USC Radiology Associates Syracusa Enterprises dba Quality Imaging Echo Tech Imaging Golden Imaging RTS/Medi-Temps, Inc. MediScan Diagnosis Services	Temporary Medical Personnel (temp radiologic personnel)	07/01/03-06/30/04	\$4,124,000
Pending	OVMC	Synaptic Technologies	Temporary Medical Personnel (Neurological Testing)	07/01/03-06/30/04	\$85,000
Pending	OVMC	Neurotrace	Temporary Medical Personnel (Neurological Testing)	07/01/03-06/30/04	\$57,000
Total 27 contracts					Total \$13,614,652

**PROP A CONTRACT REQUIRING TERM EXTENSION**

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
70282	OVMC & HDH	MedQuist Transcription, Ltd.	Medical Transcription Services	07/01/03-06/30/04	\$659,140
Total 1 contract					Total \$659,140

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
H-211937 H-211920 H-207303 H-211923 H-207534 H-211940 H-207303 H-213158	LAC+USC, OVMC, Rancho	USC Radiology Associates Sircusa Enterprises dba Quality Imaging Echo Tech Imaging Golden Imaging RTS/Medi-Temps, Inc. MediScan Diagnosis Services	Temporary Medical Personnel (temp radiologic personnel)	07/01/03-06/30/04	\$4,124,000
Pending	OVMC	Synaptic Technologies	Temporary Medical Personnel (Neurological Testing)	07/01/03-06/30/04	\$85,000
Pending	OVMC	Neurotrace	Temporary Medical Personnel (Neurological Testing)	07/01/03-06/30/04	\$57,000
Total 27 contracts					Total \$13,614,652

**PROP A CONTRACT REQUIRING TERM EXTENSION**

Contract Number	Facility(ies)	Provider	Service	Term	FY 2003-04 Max. Obligation
70282	OVMC & HDH	MedQuist Transcription, Ltd.	Medical Transcription Services	07/01/03-06/30/04	\$659,140
Total 1 contract					Total \$659,140